



KPC Community Response Volunteer

Purpose: The purpose of this role will be to form part of a community response team in the G51 G52 1, and G52 2 areas and to help out when available between 9am and 5pm Monday to Sunday. To ensure essential shopping is completed for people isolating during COVID - 19.

Reports to: KPC Community Response Coordinators (Lindsey McGhie and Johnny Cypher)

Location:, G51, G52 1 and G52 2 areas of Glasgow South West.

Note; while the project is focusing primarily on the local area we will occasionally have requests for support from elsewhere around the city.

Person Specification:

Essential

- Access to a car or bicycle (although walking may be fine where relevant)
- Access to a smart device, with a camera, capable of running the “Vhelp” App and capturing photographs of receipts
- Have an active bank account (for reimbursement after purchases)
- Able to afford to make essential purchases on behalf of others (refunded within 2 days)
- Welcoming, friendly and polite manner
- Ability to work as part of a team

Desirable

- Experience doing home deliveries during or before COVID-19
- Patient and compassionate approach to community work
- Access to satellite-navigation or google maps for directions

Specific Duties and Responsibilities

- Follow Covid Compliance Guidelines provided by KPC
- Carry out the required Covid-19 safety procedures including wearing required a face mask at all times, maintaining social distances and regular hand sanitisation.
- Join the KPC Community Response WhatsApp group to pick when to help with deliveries (Monday - Sunday 9am-5pm)
- Download and register with the Vhelp App
- Liaise with coordinators about shopping lists and/or food deliveries, and update immediately of any change of circumstances
- Pickup prescriptions or shopping from pharmacies and shops then deliver in allocated address

General Duties and Responsibilities

- Contribute to an enthusiastic, positive environment within KPC
- Model behaviour as a champion of the organisation’s mission, vision and values
- Contribute ideas to help KPC grow by offering your own feedback and suggestions.



- Liaise with volunteer manager to identify potential training & development gaps and seek opportunities to learn in different ways
- Strive to achieve agreed goals
- Contribute to following practices and policies at the KPC
- Follow health and safety guidelines provided by the KPC
- Where required liaise with other volunteers to ensure the smooth delivery of each task
- Play an active part in achieving consistent high standards of care

Other Information

Period of project: February 2021 - June 2021

Expenses covered

**A limit to the total cost of one delivery will be in place
to be discussed with each volunteer individually**

The role will add you to a group of volunteers and tasks will be offered to everyone in that group, and we encourage you to only take on a delivery if you feel you can comfortably complete it.

Any questions or concerns you contact any member of staff on food@kinningparkcomplex.org who will be available seven days a week between 9am and 5pm.